Immediately following the Annual Reorganization Meeting on July 12, 2017, the Board continued into the regular board meeting.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, Ellen Hager, William Haltermann, Barbara Ann Heegan, Kurt Holcherr, Antoinette Hull, and Johnnie Nemec.

MEMBERS ABSENT: Marcy Birch

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton, Lynn Chase, Alyssa Oliveri, Anne Pallischeck.

Additions to the Addenda

There were no additions to the Addenda.

Approval of Consent Agenda

Ms. Hull indicated that there was an error on page 24 of the June minutes; Ms. Hull's name was missing as a second to one of the resolutions. Alyssa Oliveri will correct the error.

Johnnie Nemec and William Haltermann moved to approve the Consent Agenda as amended.

1. Minutes from June 14, 2017 Board Meeting
2. Monthly Reports -
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - May 2017 (Copy filed in the Clerk's office).

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

There were no public comments.

District Superintendent's Report

District Superintendent Report:

Mr. Savin welcomed the new Board members, Barbara Ann Heegan and Kurt Holcherr.

Space Moves: Mr. Savin notified the Board that some offices are moving at OAOC to make space more efficient for staff and students.

Otsego County Highway Department: Mr. Savin informed the Board that the Otsego County Highway Department is applying for a local efficiency grant to fund the construction of a collaborative mechanical maintenance facility for Otsego County. Otsego County has contacted us in hopes to build this proposed facility on OAOC property. This would be mutually beneficial as the highway department is willing to incorporate an instructional lab to the building. Mr. Savin noted that the grant the county is pursuing is highly competitive, so this may not come to fruition. He will keep the Board updated as this develops.

Mechatronics Update: Mr. Savin announced that he, Joe Booan and our grant writer, Megan Allen from Capital Region BOCES, visited Corning in Oneonta. He was impressed with the facility and shared that they utilize a lot of robotics and unmanned vehicles. Mr. Savin announced that we received a generous donation of $15,000 from Corning to put towards the purchase of mechatronics equipment. Mr. Savin indicated that there are approximately 150 open positions in the manufacturing field locally and that number is projected to jump to 300 within the next three to five years. Ms. Hager suggested that ONC BOCES create a video showing what mechatronics is and what the program could do for students' futures.

Strategic Planning: Mr. Savin explained that the Board had held a planning day this past May and that we now need to prioritize the items identified as needing attention. He asked the Board whether they would like to set aside time on Board Meeting days or set other meetings to do this work. This will be discussed further at the next Board of Education meeting, on August 22nd.

Administrative Organization Chart: Mr. Savin referred to the ONC BOCES Administrative Organization chart, distributed with the Addenda at the start of the meeting. He reviewed the document and noted that little had changed.

CTE Enrollment: Mr. Savin briefly discussed CTE enrollment. Total enrollment has been steady at OAOC, but NCOC has seen a significant drop in this year's junior class. Summer CTE enrollment is outstanding this summer, particularly at NCOC. The group expressed their hopes that this is an indication that the enrollment trend for CTE at NCOC will change for the better in coming years. They also discussed the possibility of adding grades 9 and 10 to the summer experience.

Directors' Report

Anne Pallischeck, Coordinator, Instructional Support Services:

Ms. Pallischeck discussed the RUS Grant. She explained that Tami Fancher had been working on the applications, which is due on Monday. These funds benefit our districts participating in Distance Learning. Ms. Pallischeck announced that Staff Development has been growing. She hired a sixth staff developer to help meet the demands for our services.

Personnel

William Haltermann and Johnnie Nemec moved to approve the personnel as presented.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENT **4 Year Probationary Appointments**							
Name	**Dept.**	**Position**	**Appointment**	**Effective**	**Tenure Area**	**Certification**	**Salary**
Kimberly Cronin	CTE	Information Technology Teacher (OAOC)	Full-time, 10-Month, Teacher Unit Position, 4 -Year Probationary Appointment	*8/29/2017 - 8/28/2021	Occupational Subject: Technical Trade Subject: Computer Technology 7-12	Occupational Subject: Technical Trade Subject: Computer Technology 7-12 (Pending) Educational Technology Specialist: Initial Certificate	$50,363.00 & negotiated increase as per contract plus 5 summer curriculum days
Linda Fisher	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*8/29/2017 - 8/28/2021	Special Subject: General Special Education	Special Education - Permanent	$44,138.00 & negotiated increase as per contract plus 5 summer curriculum days

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CLASSIFIED APPOINTMENTS Non-Unit Support Unit

Name	Dept.	Position	Appointment Type	Effective	Salary
Sarah Herger	CROP	CROP Program Assistant	Non-Unit Support Position, Full-time, 10-month, 7.5 hour day, Provisional, Competitive Class, Civil Service Appointment	9/1/2017 (Date revised from June 14, 2017 board)	$44,000.00 p lus 10 Per Diem summer days

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project

UNCLASSIFIED APPOINTMENT Non-Unit Support Unit

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
David Burnsworth	ISS	Network Team/Staff Developer	Full-time, 10-month, 7.5 hour day, Non-Unit Support position, 3-year probationary appointment	*9/1/2017 - 8/30/2020	Special Subject: Instructional Support Services & Professional Development	Social Studies 7-12, Permanent	$60,797.00 plus 22 Per Diem summer days

Save.

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
James Adair	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Sherry Albano	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Walter Ashley	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Maria Braun	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Peggy Cammer	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Marlene Cammer	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Keith Carpenter	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Lisa Chapman	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Joan DeBenedittis	Temporary	Office Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Barbara Duffy Graig	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Irene Hess	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Dylan Jaklitsch	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Valerie Jones	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Caren Kelsey	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Eileen Leach	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Robert Lishansky	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Linda Martinez	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Jocelyn Reeves	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Marie Schwarzkopf	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Richard Treski	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Rita Treski	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
George Yager	Temporary	Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Alan Beisler	Temporary	Cleaner Substitute	10/1/2017 - 8/31/2018	As per board policy or rate per contract

Deb Burroughs	Temporary	Cleaner Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Shawn Loveless	Temporary	Cleaner Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Raymond Smith	Temporary	Cleaner Substitute	9/1/2017 - 8/31/2018	As per board policy or rate per contract
Nathan Robinson	Temporary	Cleaner Substitute	7/13/2017 - 8/31/2018	As per board policy or rate per contract
Matthew Thompson	Casual Employee	Workshop Presenter SBD Safety Refresher Program	8/28/2017	$300.00
Cheryl Butler	Casual Employee	Coaching Course Instructor	7/1/2017 - 6/30/2018	$26.00/hour Max. 45 hours/course Max. of $2,500.00
Gloria Jean	Casual Employee	Guest Speaker/ Presenter School Counselor Regulations - Mileage Reimbursement	7/1/2017 - 6/30/2018	$93.00
Sherri France	Casual Employee	5 Hour Pre-Licensing Instructor	8/1/2017 - 7/30/2018	$225.00/5 hour course Max. of $2,700.00
Muga Katoke	Casual Employee	TASC Instructor	9/15/2017 - 6/29/2018	$41.55/hour
Jonathan Powers	Casual Employee	Summer Driver Education Instructor	6/26/2017 - 8/31/2017 (Revised date from June 14, 2017 board meeting)	$325.00/Student
Erin Annuniziata	Casual Employee	Clerical Support	7/13/2017 - 8/28/2017	As per board policy or rate per contract ($11.70/hour) Max. of 10 days

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS June 26, 2017 - August 31, 2017

Name	Position	Days	Compensation
Jean Andrews	Special Education Teacher	Max. of 7 Days (5 Curriculum, 2 Workshop)	Curriculum $200.00/day $85.00/day
Betsey Clark	Consultant Teacher	Max. of 5 days	Per Diem
Samantha Gaske	School Counselor	Max. of 2 days - Workshop	$85.00/day

Jim Calhoun	Special Education Teacher	Max. of 34 days (2 Curriculum, 24 Summer School Per Diem & 8 TCI days) (Revised from June 14, 2017 board of 32 summer school days)	Curriculum $200.00/day Summer School Per Diem Per Diem (TCI)
Bonnie Johnson	Network Team/Staff Developer	Max. of 22 days (Revised from June 14, 2017 board of 20 days)	Per Diem
Jacqueline Frederick	Network Team/Staff Developer	Max. of 22 days (Revised from June 14, 2017 board of 20 days)	Per Diem
Jennifer Flores	Network Team/Staff Developer	Max. of 22 days (Revised from June 14, 2017 board of 20 days)	Per Diem
Rachel Wright	Network Team/Staff Developer	Max. of 22 days (Revised from June 14, 2017 board of 20 days)	Per Diem
Jessica Sobers	Network Team/Staff Developer	Max. of 22 days (Revised from June 14, 2017 board of 20 days)	Per Diem

CHANGE IN POSITION

Employee	Title	Dept.	Current	New	Effective
Denise Johnston	Teacher	CTE	STEM Teacher Tenure: Mathematics & Science 9/1/15 - 8/31/2018	Mathematics Teacher Tenure: Mathematics 9/1/15 - 8/31/2018	8/29/2017

LEAVE OF ABSENCES

Name	Position	Reason	Effective
#3817970	Cleaner	Administrative Leave - Unpaid	7/3/2017
Diane Matteson	Human Resources Coordinator	Medical Leave	7/12/2017 - 7/16/2017 Extended from 6/30/2017 on June 14, 2017 board meeting

RESIGNATIONS/RETIREMENTS

Name	Position	Reason	Effective
Debbie Martin	Keyboard Specialist - To continue in the Data Specialist position at ONC BOCES	Resignation	7/19/2017
Alan Beisler	Cleaner	Retirement	9/30/2017

Motion was approved unanimously.

Approval of Consent Agenda Items

William Haltermann and Johnnie Nemec moved to approve the following Consent Agenda Items:

Resolution to Bid- Culinary Arts Program Supplies and Equipment

Whereas, the Culinary Arts Program at the CTE Centers desire to purchase supplies and equipment for the 2017-18 school year which collectively exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Culinary Arts Program Supplies and Equipment adhering to the following timeline:

LEGAL NOTICES	-	July 20, 2017
BIDS TO VENDORS	-	July 14, 2017
BIDS OPENED	-	August 10, 2017
BIDS AWARDED	-	August 22, 2017

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of Culinary Arts Program Supplies and Equipment.

Approval of Adult Education Tuition

Approval is requested for the following adult education programs for the 2017-18 school year as follows:

Practical Nursing Program: Tuition proposed to increase from $11,000 to $11,225 for the full program year.

Nursing Assistant Program: Tuition proposed to remain at $1,650 for the full program, which includes tuition, textbook, one uniform and testing fee.

Home Health Aide Program: Tuition proposed to remain at $600 for the full program, which includes tuition and textbook.

CDL Program: Tuition proposed to remain at $1,250 for 10 hours of driving time.

5 Hour Course: Tuition proposed to remain at $35 per participant.

Resolution to Approve RUS Grant Application

Whereas, the Otsego Northern Catskills BOCES Distance Learning will submit a grant application to the US Department of Agriculture, Rural Utilities Service (RUS), Distance Learning and Telemedicine grant for the 2017-2018 school year. Distance Learning locations will benefit from the grant with the purchase of videoconferencing equipment.

Resolved, the Otsego Northern Catskills BOCES does hereby approve the application for the grant.

Resolution to Approve Schoology Agreement for DL

Whereas, the Otsego Northern Catskills BOCES Distance Learning desires to enter into an agreement with the following business for their participating school districts for professional development onsite training, and

Whereas, Schoology, Inc., New York, NY has agreed to provide this onsite professional development training at a fee of $2,500 per day effective July 13, 2017 through June 30, 2018, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

Acceptance of Donations/Gifts

Whereas, the ONC BOCES received a donation in the amount of $200.00 for the Diligence Award, and

Whereas, the ONC BOCES received a donation in the amount of $500.00 for the EOR Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Shirley Ballard Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the James E. Bellinger Award, and

Whereas, the ONC BOCES received a donation in the amount of $300.00 for the BOCESTA Award, and

Whereas, the ONC BOCES received a donation in the amount of $100.00 for the Hobart Fire and EMS Award, and

Whereas, the ONC BOCES received a donation in the amount of $750.00 from the New York State Association of School Business Officials (NYSASBO) 2017 George A. Perry Volunteer Service Award that will be used to offer a scholarship to an ONC BOCES Cosmetology student, and

Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept the above donations as indicated.

Resolution to Approve Amendment 17-13A2 2017-18 Revocable Permit State University of New York, Onenta, NY for CASSC

Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council will require the use of the Morris LeCafe, Grille, and Conference Center on the SUNY Oneonta Campus for their meetings on September 14, 2017 and January 25, 2018 at no charge; and

Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council has requested use of offices and various rooms for events on the SUNY College at Oneonta campus from July 1, 2017 through June 30, 2018 at no charge. Extra services will require a fee of an estimated $50-$75/hour for extraordinary custodial staff; $20/hour for Site Administrator Fee for athletic functions, $13.90/hour for building managers; $9.75/hour for student tech; and University Police service will be assessed at college cost if needed.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of the Revocable Permit #17-013 Amendment A2.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

NCOC:

TAG #	DESCRIPTION	ACQUISITION DATE
010277	PRINTER LASERJET	1/1/2006
013843	FOLDER PAPER	7/1/2005
013863	TIG WELDER DYNASTY 200 POWER SOURCE	6/30/2013

Motion was approved unanimously.

Approval of Maintenance Service Agreement - CASSC

Joseph Ballard and Ellen Hager moved to approve the following resolution:

> Whereas, the Otsego Northern Catskills BOCES Catskill Area School Study Council (CASSC) Office desires to contract with Eastern Copy Products, Vestal, NY for a maintenance service agreement for their Konica Minolta C258 effective July 13, 2017 to July 13, 2018, and
>
> Whereas, Eastern Copy Products, Vestal, NY has agreed to provide a maintenance service agreement for $338.52, agreeing to the terms and conditions of the agreement,
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the maintenance service agreement for the rates and terms shown above.

Motion was approved unanimously.

Resolution to Accept Corning Incorporated Foundation Donation Mechatronics Program

Ellen Hager and Joseph Ballard moved to approve the following:

> Whereas, the Otsego Northern Catskills BOCES received a charitable contribution from Corning Incorporated Foundation, Corning, NY, and
>
> Whereas, the donation is in the amount of $15,000 for the purchase of mechatronics equipment for student use, and
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education approves the acceptance of this donation in the amount as indicated above.

Motion was approved unanimously.

Resolution to Terminate Employee

Joseph Ballard and Johnnie Nemec moved to approve the following resolution:

> IT IS RESOLVED, that upon the recommendation of the District Superintendent, the Board of Education hereby terminates the employment of Bria Currie, a probationary employee, effective July 12, 2017. The District Superintendent shall notify Ms. Currie of this decision.

Motion was approved unanimously.

Resolution to Approve 2017-18 Transportation and Bus Maintenance Contracts

William Haltermann and Antoinette Hull moved to approve the following resolution:

> Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and
>
> Whereas, Gilboa-Conesville Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2017-18 School Year, effective September 1, 2017 through June 30, 2018 at the estimated lump sum of $2,000, and
>
> Whereas, BOCES must adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation and DOT maintenance/repair of vehicles used to transport students for the 2017-18 school year, and
>
> Whereas, Gilboa-Conesville Central School has agreed to provide bus maintenance under The State Education Department, Transportation Unit contract TC for the 2017-18 School Year, effective September 1, 2017 through June 30, 2018 at the estimated lump sum of $4,000, and
>
> Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contracts and bus maintenance contract for the rates and terms shown above.

Motion was approved unanimously.

Public Comments

Ms. Hull shared that the Completer Ceremonies were very nice. Mr. Holcherr thanked BOCES for the invitation to the NCOC and OAOC ceremonies.

Executive Session

Johnnie Nemec and Antoinette Hull moved to adjourn to Executive Session to discuss the District Superintendent Evaluation at 2:13 p.m.

Motion was approved unanimously.

Regular Session

Joseph Ballard and Johnnie Nemec moved to return to regular session at 2:57 p.m.

Motion was approved unanimously.

Adjournment

Ellen Hager and Antoinette Hull moved to adjourn the meeting at 2:57 p.m.

Motion was approved unanimously.

Respectfully submitted,

Alyssa Oliveri
Board Clerk