The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, March 14, 2018, at 12:30 p.m. at the Otsego Area Occupational Center, Milford, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Paul Beisler, Marcy Birch, Ellen Hager, Barbara Ann Heegan and Kurt Holcherr

MEMBERS ABSENT: Joseph Ballard, Antoinette Hull, Johnnie Nemec and William Haltermann

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton, Joseph Booan, Lynn Chase, Anne Pallischeck, Alyssa Oliveri, Mark Place and Joseph Yelich.

Call to Order

At 12:30 p.m. Board President, Paul Beisler, called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Beisler opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to Agenda

There were no additions.

Approval of Consent Agenda

Ellen Hager and Marcy Birch moved to approve the Consent Agenda as presented:

1. Minutes from the February 14, 2018 Board Meeting
2. Monthly Reports -
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers
4. Claims Auditor Report - February, 2018 (Copy filed in the Clerk's office).

Motion was approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

There were no public comments.

Collaborative Conversations with Component Superintendents

COLLABORATIVE CONVERSATIONS WITH COMPONENT SUPERINTENDENTS

Mr. Savin introduced Mr. Mark Place, Superintendent of Schools at Milford Central School District, and Mr. Joseph Yelich, Superintendent of Schools at Oneonta City School District. He informed the group that topics for discussion are mental health and special education.

Mr. Place first discussed his district's process for budgeting special education and alternative education placements; the district CSE Chair works with the Business Manager to review current placements and assess a reasonable financial cushion in the event needs increase. He informed the Board that growing mental health issues in the student population have been a challenge. Many students are not classified, but are experiencing mental health crisis. Unfortunately, without classification these students cannot be placed in BOCES special education programs. These restrictions with State Aid, along with a lack of resources in the area, leave little opportunity to serve this population. In the past, there were inpatient services for people in mental health crisis, but our area is lacking any long term inpatient mental health care. Mr. Yelich explained that students with high cognitive function are ending up in special education classes with student with intellectual disabilities because they fall behind while dealing with mental health problems; this is a disservice to them, because intellectually they are capable of succeeding with a standard or even an advanced curriculum. Mr. Yelich and Mr. Place expressed a desire for a program for these students. The Superintendents and Board discussed societal factors that may be contributing to the growth in mental health issues in the student population. Technology, poverty, parental drug abuse and poor parenting were mentioned. Mr. Yelich suggested that when speaking with legislators about these issues, that solutions be presented. Mr. Yelich also mentioned pooling resources and the benefits that larger high schools have in securing resources; regional high schools were suggested. Mr. Savin informed the group that BOCES has a social worker CoSer, which would allow districts to receive BOCES aid on a social worker for their school if purchased through ONC BOCES.

DISTRICT SUPERINTENDENT REPORT

Board Planning Day- April 5, 2018: Mr. Savin reminded the Board of the upcoming planning day, scheduled for April 5th at the Plains at Parish Homestead in Oneonta, NY. The meeting will begin with lunch at noon. CTE will be the main area of discussion.

Annual Meeting: Mr. Savin reminded the Board that the Annual Meeting will be held on April 10, 2018 at NCOC. Ellen Hager will chair the meeting. He shared that Wightman's Lumber and Constable Steve Williamson had be selected as our Annual Service Award winners this year.

School Safety: Mr. Savin informed the Board that Sheriffs from Otsego County, Delaware County and Schoharie County had attended our last Cabinet Meeting to discuss school safety. The group discussed a variety of safety measures that have the potential to make our schools safer; school resource officers, safety audits and training were among strategies discussed. Next steps are to identify priorities, establish timeframes and estimate costs. Mr. Savin proposed that OAOC invest in a school resource officer. He has had discussions with Otsego County Sheriff Devlin about our options.

Television Tower: Mr. Savin informed the Board that we had been contacted by a community member regarding an easement on her property that provided access to a BOCES owned television tower. Mr. Savin indicated that this tower was used many years ago when there was a BOCES TV station at the Cyr Center. It is no longer in use. The landowner is in the process of selling the property and requested a letter from ONC BOCES stating that the tower is no longer in use. Mr. Savin informed the Board that we did provide a letter; all information, including a copy of the letter and the deed were sent in the interim report.

Rigid Box Company Visit: Mr. Savin shared that he and Mr. Booan toured the Rigid Box Company. This business uses advanced manufacturing to produce packaging for a variety of products. They offer summer employment with good pay: $16 an hour for under forty hours and $17 an hour when working forty hours. This could be a good hands on internship for students; they must be sixteen to be employed.

Walk-Out: Mr. Booan shared that ONC BOCES took a proactive approach when handling the nationwide school walkout in memorial of the 17 Parkland shooting victims and for gun legislation reform. NCOC held room by room discussions and moments of silence in memory of the victims; they had one student physically walk out. OAOC held an assembly, allowing a positive, safe environment for students to voice concerns; 17 students walked out. Both locations had a walk out team in place for supervision.

Deputy Superintendent Report

DEPUTY SUPERINTENDENT REPORT:

Cell Phone Policy Update: Dr. Bolton reviewed the updates to the cell phone policy, which is on the agenda for adoption.

Budget Presentations: Dr. Bolton informed the Board that the regional budget presentations scheduled at NCOC and OAOC for component districts' boards were canceled due to lack of interest. She will be visiting Edmeston at their upcoming Board meeting to review the budget with their Board of Education.

Dr. Bolton briefly reviewed some agenda items.

Assistant Superintendent Report

JOSEPH BOOAN, ASSISTANT SUPERINTENDENT, STUDENT PROGRAMS

Mr. Booan distributed ONC BOCES themed pastic coins designed by our New Visions Engineering students. These were passed out to legislators at BOCES Advocacy Day.

Mr. Booan briefly reviewed items on the agenda.

Director Report

ANNE PALLISCHECK, DIRECTOR, INSTRUCTIONAL SUPPORT SERVICES

Ms. Pallischeck informed the Board that NYSED had released the roadmap for the new Math and ELA Standards; it is a four year rollout plan. She announced that she will be presenting on the new Standards at the April 19th CASSC School Boards Institute.

Ms. Pallischeck shared that planning for the May 11th conference day is underway.

Tabled-Approval of Personnel

Ellen Hager and Marcy Birch moved to table personnel.

The motion was approved unanimously.

Approval of Consent Agenda

Barbara Ann Heegan and Kurt Holcherr moved to approve the consent agenda as presented:

Approval of Frontier Communications Revised Telephone Lease and Maintenance Agreement

Whereas, the Otsego Northern Catskills BOCES Technology Services desires to enter into a revised lease agreement for the revised installation of a VOIP Phone System for an integrated telephone system for both occupational centers, as well as a maintenance agreement for this equipment with the following businesses, and

Whereas, Frontier Communications, Norwich, NY through TAMCO Capital Corporation, Tampa, FL, has agreed to lease this phone system at a total revised initial installation fee of $2,854 ($2,344 of which has been paid) with a revised lease fee of $1,427 per month which includes a maintenance plan for the period of November 10, 2016 through November 10, 2021, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the revised agreement for the rates and terms shown above.

Resolution and Declaration of Official Intent for Installment Purchase Agreement

Lessee: Otsego Northern Catskills BOCES
Principal Amount Expected to be Financed: $130,938.90 (Oneonta CSD)

WHEREAS, the Board has determined that in order for the Municipal Corporation to better accomplish its public purposes, the Municipal Corporation needs to acquire the use of the Equipment described in the schedule attached to or set forth in the Lease attached hereto, and

WHEREAS, the Municipal Corporation has determined that the most economical and efficient means of acquiring the use of said Equipment is pursuant to a lease purchase or installment purchase of the Equipment pursuant to the General Municipal Law of the State of New York;

NOW, THEREFORE, be it RESOLVED, that the Municipal Corporation is hereby authorized to enter into a Master Equipment Lease Purchase Agreement and Equipment Schedule thereunder (Lease) between the Municipal Corporation as lessee and M&T Bank as lessor, with all riders, certificates, schedules, and amendments thereto, substantially in the form attached hereto; and it is further

RESOLVED, that in furtherance of the accomplishment of the Lease, the ONC BOCES BOE President or Vice President, and each and any of them without the others is hereby authorized to execute and deliver on behalf of the Municipal Corporation such agreements, indemnities, purchase orders, leases, bills of sale, certificates or other instruments or obligations as they or any one of them, with the advice of counsel, may deem necessary or appropriate to the accomplishment of the Lease, and the execution and delivery of any such agreement, instrument or obligation prior to the date hereof by any such officer is in all respects hereby confirmed, ratified and approved; and be it further

RESOLVED, that the proper officers of the Municipal Corporation are authorized and directed to do or cause to be done all such other acts and things, to make all payments, including rent payments, required pursuant to the Lease and related documents, and to execute all such documents, certificates and instruments which in his, her or their judgment may be necessary or advisable in order to carry out the foregoing Resolutions and the Municipal Corporation's obligations under the Lease, or any amended, renewed or supplemental lease; and all actions heretofore taken by the officers of the Municipal Corporation in connection with the acquisition of the Equipment and negotiation of the Lease are hereby approved, ratified and confirmed in all respects.

Approval of CSEA Employee Training Program Partnership Agreement- PN Program

Whereas, the Otsego Northern Catskills BOCES Practical Nursing Program would like to enter into a partnership agreement with CSEA, Inc on behalf of the New York State and CSEA Partnership for Education and Training for the period of April 1, 2018 to March 31, 2019, and

Whereas, CSEA, Inc., has agreed to provide funding through vouchers for an Employee Development Training Program for the purpose of furthering the career development of employees for whom CSEA is the bargaining agent. CSEA will pay ONC BOCES for tuition charges for non-credit courses the lesser amount of the published amount standardly charged to the public or $1,140.00 per semester, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Motion was approved unanimously.

Second Reading of Policy #2160- Code of Ethics

The Board conducted a second reading. Ellen Hager and Kurt Holcherr moved to adopt Board Policy #2160, Code of Ethics.

Motion was approved unanimously.

First Reading and Adoption of Board Policy #8332-E, Authorized Personnel Cell Phone Use

The Board Conducted a first reading. Ellen Hager and Barbara Ann Heegan moved to approve Board Policy #8332-E as presented.

Motion was approved unanimously.

Resolution to Bid- Welding Ventilation Equipment & Supplies

Barbara Ann Heegan and Marcy Birch moved to approve the following resolution:

> Whereas, the ONC BOCES desires to purchase welding equipment and supplies for the Otsego Area Occupational Center's welding program which will exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and
>
> Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for welding ventilation equipment and supplies adhering to the following estimated timeline:
>
> LEGAL NOTICES - March 22, 2018
> BID TO VENDORS - March 15, 2018
> BIDS OPENED - April 3, 2018
> BID AWARDED - April 11, 2018
>
> Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of welding ventilation equipment and supplies.

Motion was approved unanimously.

Financing of Technology Equipment- Edmeston Central School District

Ellen Hager and Marcy Birch moved to approve the following resolution:

> Resolved that ONC BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M & T Bank and/or wholly owned subsidiaries of Manufacturers and Traders Trust Company (its nominees, assigns or affiliates). The length of the agreement would be for a period of 3 years at a total cost of $43,670. (This total cost will include the purchase price ($41,161) and estimated financing cost ($2,509)).

Motion was approved unanimously.

Financing of Technology Equipment- ONC BOCES

Barbara Ann Heegan and Marcy Birch moved to approve the following resolution:

> Resolved that ONC BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M & T Bank and/or wholly owned subsidiaries of Manufacturers and Traders Trust Company (its nominees, assigns or affiliates). The length of the agreement would

be for a period of 3 years at a total cost of $3,882. (This total cost will include the purchase price ($3,659) and estimated financing cost ($223)).

Motion was approved unanimously.

Resolution to Award Google Migration Services RFP

Marcy Birch and Kurt Holcherr moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES has solicited Request for Proposals (RFP) for the Google migration services, and

Whereas, the RFP was duly advertised and opened on March 8, 2018 by Annette Hinkley and witnessed by Patricia Powell Wagner. There were three (3) bids received, and the bidders met the specifications contained within the RFP, and

Whereas, the RFPs were reviewed by Gen Ballard, and she recommended that the RFP be awarded to Evonence, LLC, Lewis Center, OH, as they offered the best overall features and pricing of $4,500 for the google migration services for the period of March 13, 2018 through June 30, 2018.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the RFP to the vendor at the rates and terms shown above.

Motion was approved unanimously.

Approval of Printer Maintenance Service Agreement - Eastern Copy Products

Ellen Hager and Marcy Birch moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES Technology Services desires to enter into a 12-month maintenance service agreement through Eastern Copy Products for an estimated total of $1,344/month for the period April 13, 2018 - April 13, 2019, and

Whereas, Eastern Copy Products, Vestal, NY have agreed to provide a maintenance service agreement, agreeing to the terms and conditions of the agreement,

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the maintenance service agreement for the rates and terms shown above.

Motion was approved unanimously.

Resolution to Declare Surplus Equipment

Ellen Hager and Barbara Ann Heegan moved to approve the following:

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

OAOC:

TAG #	DESCRIPTION	ACQUISITION DATE
013394	AV Rover Cart	7/1/2009
011645	Dell Optiplex 745	1/1/2008

Motion was approved unanimously.

Public Comments

Mr. Holcherr shared a flyer from a local landscaping company. He suggested BOCES create a similar advertisement to post locally. Mr. Savin thanked Mr. Holcherr for the information and idea.

Executive Session

Ellen Hager and Barbara Ann Heegan moved to adjourn to Executive Session at 2:07 p.m. to discuss Support Staff negotiations and the work history of two individual employees.

Motion was approved unanimously.

Regular Session

Ellen Hager and Marcy Birch moved to return to regular session at 2:57 p.m.

Motion was approved unanimously.

Appointment of Interim Itinerant Supervisor

Ellen Hager and Barbara Ann Heegan moved to appoint Ms. Anne Pallischeck to Interim Itinerant Supervisor through June 30, 2018, effective immediately. She will receive a stipend of $15,034, prorated to the effective date. The appointment is reflected in the personnel section below.

Motion was approved unanimously.

Approval of Personnel

The Board reviewed the personnel section of the addenda. They do not support the partially unpaid personal leave request from Susanne Cornelia.

Ellen Hager and Kurt Holcherr moved to approve the personnel as amended, removing Ms. Cornelia's request:

> RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Tera Talbot	Annual Mentor Stipend	Mentor Stipend: New experienced teacher to BOCES - Donna Jo Cody (original appointment on September 13, 2017)	9/1/2017-6/30/2018	$300.00/year
		REVISED: Mentor Stipend: New experienced teacher to BOCES (above) and New teacher to profession -Lucas Wright	12/11/2017-6/30/2018	$300.00/semester Total $600.00
Melissa Egnor	Temporary	Long Term Special Education Teacher Substitute	4/3/2018 - 6/30/2018	$45,166.00 prorated to the effective date

Derrick J. Stein	Casual Employee	Instructing the Welding Teacher on use of CNC Machine	3/15/2018 - 6/30/2018	$200.00/day Max. of $600.00
Sheryl Kosturock	TCI Training Workshop	Up to 4 days	2/20/2018 - 2/23/2018	$85.00/day
Anne Pallischeck	Temporary Interim Appointment	Director of ISS	3/15/2018 - 6/30/2018	$15,034 stipend (Interim Itinerant Supervision)

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CHANGE IN CIVIL SERVICE TITLE

Employee	Current Title	New Title	Dept.	FTE	2017 - 2018 Salary	Effective
Joshua Levine	Building Maintenance Worker	Cleaner - longer day	O&M	1.0	No change in salary as per agreement	3/15/2018

LEAVE OF ABSENCES

Name	Position	Reason	Effective
Diane Rossman	Account Clerk	Medical - partial unpaid	3/5/2018 - 3/19/2018
Amanda Haig	Occupational Therapist	Medical	5/21/2018 - 6/22/2018 (end of school year)

Motion was approved unanimously.

Adjournment

Ellen Hager and Kurt Holcherr moved to adjourn the meeting 3:00 p.m.

Motion was approved unanimously.

Respectfully Submitted,

Alyssa Oliveri
Board Clerk

The Catskill Area School Study Council
School Boards Institute
Spring 2018 Workshop

A Look at the Next Generation Math & ELA Standards

Presenter: Anne Pallischeck, Director of Instructional Support Services, ONC BOCES

The Board of Regents adopted the newly revised English Language Arts and Mathematics Learning Standards on September 11, 2017. The new standards have been the result of over two years of collaborative work to ensure New York State has the best learning standards for our students. Over 130 educators and parents worked together to make recommendations and revise the standards, resulting in a new set of revised English Language Arts and Mathematics Learning Standards. How will this impact your school district? The teachers and their curricula? Most importantly, the students?

Join our discussion as we consider the new standards, proposed roll out, and potential implications.

Thursday, April 19, 2018

5:30 – 7:30 p.m.
Otsego Grille - Morris Conference Center
SUNY Oneonta, Oneonta, NY

AGENDA

Registration	5:00-5:30
Dinner served in the Otsego Grille	5:30-6:00
Program	6:00-7:30

Registration Fee:

$35.00 - CASSC/SBI (622) Co-Ser member & Chenango County School Board Association
$45.00 - Non-Member

Participation is open to all school board members. Registration materials are attached and are available on our website at http://oncboces.org/adult_education/c_a_s_s_c_professional_programs/school_boards_institute

Please feel free to contact Suzanne Swantak-Furman Executive Coordinator or Jarrin Hayen, Assistant Coordinator at CASSC for more information at 436-2533.

REGISTRATION FORM

School Boards Institute

Spring Workshop: A Look at the Next Generation Math & ELA Standards

April 19, 2018

FAX THIS FORM TO THE CASSC OFFICE AT (607) 436-2015 or scan and email jarrin.hayen@oneonta.edu with the registration form.
NO LATER THAN APRIL 5, 2018.
THANK YOU.

District: _____

Participant Name:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Registration Fee:

$35.00 - CASSC/SBI (622) Co-Ser member & Chenango County School Board Association

$45.00 - Non-Member

Total number of participants: _____ registered at $ 35.00 each equals: $ _____

Total number of participants: _____ registered at $ 45.00 each equals: $ _____

∗***The charge to the school district per person is aided through the BOCES Cooperative Service 622 Co-Ser.***

_____

Superintendent's Signature Date