The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, October 11, 2017, at 3:30 p.m. at the Northern Catskills Occupational Center, Grand Gorge, New York.

Roll Call & Quorum Check

MEMBERS PRESENT:	Joseph Ballard, Paul Beisler, Ellen Hager, Antoinette Hull, Kurt Holcherr and Johnnie Nemec.
MEMBERS ABSENT:	Barbara Ann Heegan, Marcy Birch and William Haltermann.
OTHERS PRESENT:	Nicholas Savin, Jennifer Bolton, Joseph Booan, Lynn Chase, Anne Pallischeck and Alyssa Oliveri.

Call to Order

At 3:48 p.m. Board President, Paul Beisler, called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Beisler opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Approval of Consent Agenda

Johnnie Nemec and Joseph Ballard moved to approve the Consent Agenda.

1. Minutes from the September 13, 2017 Board Meeting
2. Monthly Reports -
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers
4. Claims Auditor Report - September 2017 (Copy filed in the Clerk's office).

Motion was approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Assistant Superintendent Report

Joseph Booan, Assistant Superintendent, Student Programs:

Building Trades: Mr. Booan announced that area Craftsman visited NCOC to discuss our Building Trades program. We wanted to get their input and see if they could help us promote the program.

Atlas: Mr. Booan shared that transitioning the CTE curriculum into the Atlas program, to be shared amongst other BOCES, is going well.

Auto: Mr. Booan has been assessing the viability of having our Auto Mechanics program NATEF certified. He has also been exploring the Ford program. The Ford program allows seniors to have training on Ford modules and get college tuition assistance. Students are likely to get a job with Ford when they complete the program. If we do both we would create a lot of opportunity for our Auto program. Ford would give us new equipment, for example eco-boost. Mr. Beisler inquired about cost. Mr. Booan answered that NATEF would cost money and we would need to apply. To be NATEF certified we would need to use their curriculum going forward and keep our equipment up-to-date. NATEF uses a module based curriculum. Both Auto Teachers are supportive of these efforts. Mr. Booan will keep the Board updated as these endeavors progress.

Special Education: Mr. Booan announced that OAOC has seen rapid growth in the special education area. It seems like NCOC will be growing too. We are currently searching for two more TRUST Instructors, one for elementary and one for high school.

Director of Facilities: Mr. Booan informed the Board that Vinny Wojciechowski, the recently appointed Director of Facilities, has started work. He is doing well and we are already seeing benefits.

District Superintendent Report:

Mechatronics/Robotics: Mr. Savin informed the Board that he and Barbara Ann Heegan recently visited a local manufacturer, Astrocom. Astrocom offered us temporary space to house the lab portion of our Mechatronics/Robotics program. He enjoyed the visit; it was a very nice facility. He, Mr. Booan and Josh Reiss, Safety-Risk Management, will continue assessing the space to see if it fits our needs and if it is suitable for student use.

Mr. Savin shared that Oneonta City Schools Superintendent, Mr. Joseph Yelich, offered space at Oneonta High School to house our Mechatronics/Robotics program as a shared program between ONC BOCES and Oneonta CSD. Mr. Savin visited the site. It is significantly smaller than the lab we have planned and therefor may not work for us. He will contact our Architects to make an assessment.

Mr. Savin expressed his worry about the backlog on capital project review at NYSED. He reiterated the importance of this program, as it is the future of CTE Education. He wants to see ONC BOCES be a pioneer and always work to be cutting edge to best serve our students.

Mr. Savin told the Board that he had recently met with Assemblyman Crouch to discuss Mechatronics/Robotics. Assemblyman Crouch was very supportive and will try to assist us. Mr. Savin noted that the Assemblyman does not have as much access to funds because he is in the minority party. Mr. Savin mentioned the resignation of Assemblyman Peter Lopez, who is leaving to accept a position with the Federal Government.

Upcoming Events: Mr. Savin reminded the Board of upcoming BOCES events. The NCOC Open House is on October 19, from 6:00 p.m.-7:30 p.m. He explained that he will not be in attendance due to a scheduling conflict; he will be attending the School Boards Institute instead. The Otsego County Chamber Career Fair will be held at OAOC on November 2nd from 8:30 a.m. through 2:00 p.m.

Legislative Priorities: Mr. Savin told the Board to expect a letter from him regarding the creation of a Board of Education member legislative platform to present at the Legislative Breakfast on December 2, 2017. He will be sending out a survey to identify and prioritize items to prepare this platform.

Enrollment: Mr. Savin referred to the CTE enrollment handout, which was distributed with the Board addendas. He explained that it had not changed much in the past month. Mr. Savin will distribute the ONC BOCES area annual enrollment projection report at the next meeting. Alyssa is currently collecting the BEDS Day data from districts.

Cooperstown STEM Wing: Mr. Savin indicated that Cooperstown Central School District is creating a STEM wing at their school. He asked that they consider doing something different than our Engineering program, as to avoid direct competition. Supplementing each other and providing a variety of options to students is a good approach.

Collaborative Conversations: Mr. Savin informed the Board that he will be working on assessing collaboration efforts in ONC BOCES and the component districts. This will likely be the topic of our annual collaborative discussions between the Board and the component Superintendents this winter. He'll be working to update a chart that shows what areas districts are currently collaborating in and hopefully help us project where we will need more collaboration in the future.

Deputy Superintendent Report:

Budget Calendar 2018-2019- Lynn Chase: Dr. Bolton distributed the 2018-2019 Budget Development Calendar. She indicated that Lynn Chase will review the budget process. Ms. Chase pointed out that the calendar goes from October through June; our budget calendar spans nearly the entire school year. We begin early because our budget needs to be complete before the districts can complete working on theirs. She explained that since we share some funds with districts, we need to create budget methodologies. Towards the end of November we have a program leaders' meeting at which we share the amounts allocated to each department. In December the program leaders work on their budgets, then they meet with Dr. Bolton to review. Dr. Bolton and Mr. Savin work on the Administration Budget. The budgets are then sent to the Advisory Committees and then presented at Cabinet. Each district receives a budget book and in January Wincap is open for districts to sign up for services. She explained that we do this in a few steps; we ask for preliminary

commitments for services by March 1st and final commitments by April 16th. Final commitments must be submitted by May 1st by law, but we ask for them sooner as we need time to balance our budget before the May Board of Education meeting. The Administrative Budget will be voted on by district Boards of Education on April 16, 2018. Ms. Chase reviewed other dates on the calendar, such as the Board nomination deadline and the Annual Meeting notification.

Mechatronics/Robotics & Generator Projects: Dr. Bolton announced that we had received funds from Stewarts for Mechatronics/Robotics.

Dr. Bolton informed the Board that there is a resolution to approve our architect's for work on the Mechatronics/Robotics and Generator projects. She explained that the Mechatronics/Robotics portion is an amendment to the resolution approved last month; it now includes authorization for the architects to do a land survey.

NYSASBO Demographic Challenges Facing Rural Schools: Dr. Bolton distributed a NYSASBO article, which reveals that the decline in enrollment, though state-wide, is more rapid in rural areas. It also indicated that poverty is higher. The article explores these challenges and their effects.

2017 ASBO International Legislative Platform: Dr. Bolton distributed the 2017 Legislative Platform from ASBO International. She explained that this is for Federal legislation.

Rapid Responder: Dr. Bolton passed out information about the rapid responder service subscription that is on the agenda for approval. She explained that ONC BOCES already has this service and that the cost is reimbursed through our insurance company, NYSIR. This resolution will allow Safety Risk offer the service to component districts.

Cell Phone Policy Update: Dr. Bolton informed the Board that the only change on the policy is the addition of Vinny Wojciechowski, Director of Facilities. Dr. Bolton announced that she and Mr. Savin are considering adding their secretaries, Annette Hinkley and Alyssa Oliveri, and Joe Booan's secretary, Kristin Steigmeier, to the policy for cell phone reimbursement. She explained that she, Mr. Savin and Mr. Booan rely on their secretaries outside of the work day and often communicate with them via their personal cell phones. Ms. Hager asked if personal cell phone information is foilable. Dr. Bolton explained that in accordance with Board of Education Policy, they will keep substantial work related correspondence in email, so that their private text messages cannot be foiled.

Anne Pallischeck, Director, Instructional Support Services:

Conference Day: Ms. Pallischeck announced that planning for the October 20th Superintendents Conference day is going well. She has a lot planned on site at SUNY Oneonta as well as regionally at component district buildings. There are already 250 people signed up to attend at SUNY and she expects more. There will be many specialized sessions offered throughout the region, including sessions for LTAs, science instruction, physical education, art instruction and counselors. There are many professionals from the field coming to present at the various workshops.

Standards: Ms. Pallischeck announced that the new learning standards are out. There are three new sets as well as a new social studies framework. She warned Board members who sit on component boards to be cautious of vendors who say they are already in compliance. Testing with the new standards will begin 2021.

Approval of Personnel

Ellen Hager and Joseph Ballard moved to approve the personnel as presented.

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

CLASSIFIED APPOINTMENTS - SUPPORT

Name	Dept.	Position	Appointment Type	Effective	Salary
Harry Richards	O&M	Cleaner	Full-time, Temporary until June 30, 2018 (filling a leave of absence), 12 month, 7.5 hour day, Labor Class, ESP Support Unit, Probationary Civil Service Position (Part-time as of July 1, 2018 at 60%).	10/12/2017	$22,018.00 prorated to the effective date
Vanessa Hamm	IT	COTA	Full-time, 10 month, 6.5 hour day, ESP Support Unit, Probationary Civil Service Position	10/20/2017	$33,000.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - SUPPORT

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Lisa Parisian	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESPA Unit Position, 4-year probationary appointment	10/12/2017-10/11/2021	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	$14,406.00 prorated to the effective date

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Mary Zdrojewski	Casual Employee	School Library System - Workshop Presenter	12/8/2017	$1,500.00

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Barbara Maloney	Casual Employee	Practical Nursing Clinical Instructor	10/12/2017 - 6/30/2018	$27.00/hour Max. of 475 hours
Enid Aponte	Casual Employee	Practical Nursing Clinical Instructor	10/12/2017 - 6/30/2018	$27.00/hour Max. of 475 hours
Lois VanAlstine	Casual Employee	Practical Nursing Clinical Instructor Adult CNA Instructor Adult HHA Instructor	10/12/2017 - 8/31/2018 10/12/2017 - 8/31/2018 10/12/2017 - 8/31/2018	$27.00/hour Max. of 475 hours $30.00/hour Max. of 310 hours $30.00/hour Max. of 250 hours
Dawn Garrow	Casual Employee	Adult HHA Instructor	10/12/2017 - 8/31/2018	$30.00/hour Max. of 100 hours
James Wright	Casual Employee	ISS Conference Presenter/Keynote and Breakout Session Facilitator	10/12/2017 - 6/30/2018	$2,000.00/day
Karen Henry	Temporary	Substitute	10/12/2017 - 8/31/2018	As per board policy or rate per contract
Brianna Tolley	Temporary	Substitute	10/12/2017 - 8/31/2018	As per board policy or rate per contract
Katlyn Jennings	Temporary	Substitute	10/12/2017 - 8/31/2018	As per board policy or rate per contract
Muga Katoke	Casual Employee	TASC Instructor Revised from the September 13, 2017 board due to contract negotiations	9/15/2017 - 6/29/2018	$42.87/hour
Caren Kelsey	Casual Employee Casual Employee	CPR Certification Instructor Clinical Job Coach	11/12/2017 - 6/30/2018 10/12/2017 - 6/30/2018	$125.00/day Max. of 15 days $15.00/hour Max. of 150 hours

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

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MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
James Calhoun	Annual Mentor Appointment	Mentor Stipend: New Experienced Teacher to BOCES - Sally Kelleher (½ year) New Teacher to the profession - Suzanne Czechowski (full year)	9/1/2017 - 6/30/2018	As per agreement
Robin Robbins	Annual Mentor	Mentor: New teacher to the profession - Diana Martin Revision from September 13, 2017 board	9/1/2017 - 6/30/2018	N/A

fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS June 26, 2017 - August 31, 2017			
Name	**Position**	**Days**	**Compensation**
Matthew Zynda	Science Teacher	Max of 21days (5 Curriculum, 16 days Per Diem) Revised from June 14, 2017 board meeting	Curriculum $200.00/day Per Diem
Kristen Shultz	School Counselor	Max of 11 days Revised from June 14, 2017 board meeting	Per Diem
Robert Hage	Dean of Students	Max of 10 days	Per Diem

CHANGE IN POSITION					
Employee	**Title**	**Dept.**	**Current**	**New**	**Effective**
Stephanie Bauer	Hearing Impaired Teacher	IP	.9	1.0	8/29/2017

INCREASE IN SALARY					
Name	**Title**	**Current Salary**	**New Salary**	**Effective**	**Reason**
Tammy Pochily	Personnel Assistant	$33,131.00	$39,131.00 $4,000 to base as of July 1, 2018	2017-2018 2018-2019	Increased duties and salary review
Tara (Fahey) Nolet	Personnel Assistant	$33,111.00 (includes longevity)	$39,111.00 (includes longevity) $4,000 to base as of July 1, 2018 (plus longevity as per benefit policy)	2017-2018 2018-2019	Increased duties and salary review

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
Matthew Demaurez	O&M	Building Maintenance Worker	Permanent	10/12/2017
Elizabeth Congdon	CROP	Program Manager	Permanent	10/12/2017

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
Nancy Forstbauer	Speech Teacher	Medical	9/26/2017 - *12/19/2017*

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Patti Kruppo	Teacher	Resignation	10/23/2017
Matthew Demaurez	Building Maintenance Worker	Resignation	10/16/2017

Motion was approved unanimously.

Approval of Consent Agenda Items

Antoinette Hull and Joseph Ballard moved to approve the Consent Agenda as presented:

Approval –BOCES Wide Safety Committee/Building Safety Team 2017-2018

BOCES WIDE SAFETY COMMITTEE MEMBERS:

Deputy Superintendent:	Jennifer Bolton
Safety Risk Officer:	Josh Reiss
Assistant Superintendent of Student Programs:	Joe Booan
Director of Facilities	Vincent Wojciechowski
Principal – OAOC:	Ryan DeMars
Principal – NCOC:	Christopher Fatta
Non-Instructional – OAOC:	Lori Graves, Joshua Levine
Non-Instructional – NCOC:	Ann Clark, Fred Loveless, Rich Martin
Instructional – OAOC:	Jim Calhoun
Instructional – NCOC:	Laurie Darfler-Sweeney, Kellie LaCoppola

NORTHERN CATSKILLS OCCUPATIONAL CENTER:

Deputy Superintendent:	Jennifer Bolton

Safety Risk Officer:	Josh Reiss
Non-Instructional Staff Members:	Adam Baldanza, Ellen Kennedy, Rich Martin, Ann Clark
Instructional Staff Members:	Jake Boyle, Laurie Darfler-Sweeney, Craig Tucker, Ray Buel
Crisis Intervention Specialist:	Deb Burroughs
School Counselor:	Kellie LaCoppola
Assistant Superintendent of Student Programs:	Joe Booan
Principal:	Christopher Fatta
Building Maintenance Worker:	Fred Loveless
Nurse:	Jonathan DeGarmo
Fire Chief/Assistant Chief	DJ Speenburgh, Wink Hinkley
Civic Center	Tom Hynes
Constable:	Steve Williamson
Student:	Savannah Boyle
Parent:	Jake Boyle

OTSEGO AREA OCCUPATIONAL CENTER:

Deputy Superintendent:	Jennifer Bolton
Safety Risk Officer:	Josh Reiss
Non-Instructional Staff Members:	Lori Graves, Susan Gates
Instructional Staff Members:	Jody Albano, Betsey Clark, Jim Calhoun, Robin Bush
Assistant Superintendent of Student Programs:	Joe Booan
Principal:	Ryan DeMars
Assistant Principal:	Kevin Stevens
Building Maintenance Worker:	Joshua Levine
Nurse:	Charity Burton
CTS Instructor:	Brian Sheldon
Counselor:	Kristen Shultz
NYS Trooper:	Trooper Snyder
Milford Fire Chief:	Donnie Eckler
Student:	Andrew Wellman
Parent:	Sarah Gerold

Resolution to Accept the 2016-2017 CASEBP Audit Report

Upon the recommendation of the Audit Committee, the Otsego Northern Catskills BOCES does hereby accept the 2016-17 CASEBP Audit Reports as presented and reviewed by Patrick Powers, D'Arcangelo & Company.

Resolution to Approve Foothills Performing Arts Center Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System will require the use of the Foothills Performing Arts Center's Downstairs Production Room and Upstairs Theatre on April 5, 2018 for their Battle of the Books regional competition, and

Whereas, Foothills Performing Arts Center, Oneonta, NY has agreed to provide the use of these rooms as well as audio and projection equipment at the cost of $325.00, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Revised Resolution to Appoint Bernier, Carr & Associates as Architect of Record and Accept 2017 Hourly Rates and Fees

Whereas, the Otsego Northern Catskills BOCES desires to employ the services of an Architect for current and/or future building projects and to perform various duties associated with buildings and grounds, and

Whereas, the Otsego Northern Catskills BOCES also desires to employ the services of an Architect for their Mechatronics Lab Addition Project at OAOC including an Amendment for a survey for the site design in the amount of $9,000, and

Whereas, the Otsego Northern Catskills BOCES also desires to employ the services of an Architect for their Generator Lab Project at OAOC, and

Whereas, Bernier, Carr & Associates of 401 East State Street, Ithaca, NY 13807 has agreed to provide said services in accordance with their 2017-18 standard hourly rates and fees outlined in their amendment and contract as indicated above, effective July 26, 2017;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the continuation of architectural contracts with Bernier, Carr and Associates and agree to reimburse at the rates contained in the 2017-18 rates schedule and contracts as billed.

Resolution to Approve Venuetize, Inc/Rapid Responder Agreement for Safety Risk Component Districts

Whereas, the Otsego Northern Catskills BOCES Safety Risk desires to enter into an agreement with the following business for an Annual Rapid Responder ASP Subscription including implementation fee for 25 sites for our component districts @ $99 per month, and

Whereas, Venuetize, Inc., Bellevue, WA has agreed to provide this subscription for an annual fee of $1,188 per site effective July 1, 2017 through June 30, 2020, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

Resolution Authorizing Participation in
Cooperative Energy Purchasing Service (NYSMEC) for Electricity

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the Otsego Northern Catskills BOCES (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Otsego Northern Catskills BOCES to participate in the NYSMEC, and authorizes and directs the President of the Otsego Northern Catskills BOCES Board to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed $.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1,2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution. This Resolution shall take effect immediately.

Review and Adoption of Board Policy #8332-E
Authorized Personnel Cell Phone Use- Attachment #7

Board Policy #8332-E was approved as presented.

Motion was approved unanimously.

Approval of Study Grants – Attachment #6

Joseph Ballard and Johnnie Nemec moved to approve the Fall Study Grants as presented.

Mr. Holcherr asked if LTAs are entitled to receive study grants; Dr. Bolton informed him that they are.

Motion was approved unanimously.

Resolution to Accept the 2016-2017 ONC BOCES
Corrective Action Plans for Audit Review

Johnnie Nemec and Ellen Hager moved to approve the following resolution:

Upon the recommendation of the Audit Committee, the Otsego Northern Catskills BOCES does hereby accept the 2016-17 ONC BOCES Corrective Action Plans for the Financial Audit and Extra Classroom Audit Reports as presented and reviewed by Lynn Chase.

Motion was approved unanimously.

Resolution to Approve Skills Global Subscription License Agreement

Joseph Ballard and Johnnie Nemec moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES desires to enter into an agreement with the following business for a Skills subscription for tracking data with 30 licenses @ $235 for each license per year, with the minimum cost of $7,050 per term, and

Whereas, SKILLS Global, Inc., Woodland Hills, CA has agreed to provide this subscription effective September 27, 2017 through September 26, 2018, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

Motion was approved unanimously.

Acceptance of Stewart's Shops Donation

Ellen Hager and Antoinette Hull moved to approve the following:

Whereas, the Otsego Northern Catskills BOCES received a donation for support of the new Mechatronics/Robotics program in the amount of $1,000.00, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept the donation for the amount shown above.

Motion was approved unanimously.

Public Comments

Ms. Hull inquired about the updated District Superintendent Evaluation Form. Mr. Savin indicated that it has been updated as requested and that all Board members will receive a copy.

Adjournment

Joseph Ballard and Antoinette Hull moved to adjourn the meeting at 4:41 p.m.

Motion was approved unanimously.

Respectfully Submitted,

Alyssa Oliveri
Board Clerk

2017-18 CTE ENROLLMENT BY PROGRAM - NCOC

Program	NVH	NVEng		AM	PM	Wait List	Totals	CTE:IP	Cross Contract	Adults	Billing Methodology
Auto				10	9		19	2		1	16
Building Trades				4	0		4				4
Cosmetology				13	8		21			6	15
Culinary Arts				14	10		24	2		3	19
Engineering				0	0		0				0
EOR				20	15		35	2		1	32
New Visions Health	10			0	0		10				15
Vis Com				15	10		25	1		2	22
Welding				11	6		17	1		1	15
NCOC TOTALS	**10**	**0**		**87**	**58**	**0**	**155**	**8**	**0**	**14**	**138**

2017-18 CTE ENROLLMENT BY PROGRAM - OAOC

Program	NVH	NVEng		AM	PM	Wait List	Totals	CTE:IP	Cross Contract	Adults	Billing Methodology
Auto				5	15		20	4	2	1	13
Building Trades				16	12		28	2	1		25
Cosmetology				9	17		26	1		1	24
Culinary Arts				15	7		22	5	1		16
Engineering		11		0	0		11				16.5
Health Occ				10	23		33		3		30
Info Tech				15	17		32		1	2	29
NRO				21	20		41				41
New Visions Health	10			0	0		10				15
Visual Arts				12	9		21	1	1		19
Welding				17	19		36	2	1		33
OAOC TOTALS	**10**	**11**		**120**	**139**	**0**	**280**	**15**	**10**	**4**	**261.5**

CTE TOTALS	**20**	**11**		**207**	**197**	**0**	**435**	**23**	**10**	**18**	**399.5**

NVE & NVHP counted as 1.5 in methodology

Adult count duplicated due to full or half day enrollment

10/10/2017

NYSASBO 2018 Legislative Priorities

Current-Year Aid for New High Cost Students with Disabilities (S.564 Young / A.7146 Abinanti) – This legislation would require the state to pay school districts state aid in the current year for new high-cost students with disabilities. *(In Education Committee, In Education Committee)*

Chief Financial Officer Defined (S.4250 Seward / A.359 Paulin) – This legislation would define the chief financial officer of a school district to be the school business official. *(In Education Committee, In Education Committee)*

Shared Transportation Incentive (S.2404 Marcellino / A.7079 Thiele) – This legislation would provide an incentive for school districts to share and reduce costs for transportation of students attending educational program out of the district by reducing the state aid deduction for revenues received for this type of shared service. *(In Finance Committee, In Education Committee)*

Collection of School Taxes (S.4723 Carlucci / A.4587 Jaffee) – This legislation removes requirement that school districts have to seek permission from their local town receiver of taxes to collect their own taxes. *(Passed Senate, Passed Assembly)*

PILOT Assessments (S.4156 Marcellino / A.7211 Paulin) – This legislation relates to businesses that make payments in lieu of taxes (PILOTs), establishing that any reduction in school taxes shall not take effect until the following tax year. *(On Senate Floor Calendar, In Ways and Means Committee)*

BOCES Workers Compensation Reserve Funds (S.515 Young / A.3823 Nolan) – This legislation authorizes BOCES to establish workers' compensation reserve funds. *(Passed Senate, In Local Government Committee)*

Building Aid Exception for Small Projects (S.3970 Seward / A.3231 Thiele) -This bill would increase the threshold from $100,000 to $250,000 for school construction projects that are aided in full each year, and not required to be aided using the state's assumed amortization schedules. Schools are allowed one such project each year. *(In Rules Committee, In Education Committee)*

Internal Audit Function (S.3962 Seward / A.6566 Brindisi) –This bill would allow school districts to conduct a risk assessment of district operations every other year, instead of annually, while maintaining in depth reviews of specific areas annually. *(Passed Senate, In Education Committee)*

Retirement Contribution Reserve Fund (S.4563 Golden / A.7353A Buchwald) – This bill authorizes school districts and BOCES to establish reserve funds for the purpose of contributions to the NYS Teachers' Retirement System. *(On Senate Floor Calendar, Passed Assembly)*

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THE MOST WIDELY INSTALLED SCHOOL CRISIS MANAGEMENT SYSTEM

Rapid Responder is the most widely deployed school crisis management system in the United States protecting thousands of campuses across the country. The system is provided by Prepared Response who in addition to providing the technology, brings together all the necessary partners to build team consensus for each school's emergency plans. The process results in an enhanced community-wide joint response to emergencies.

Rapid Responder is an All-Hazards Emergency Preparedness and Crisis Management System SAFETY Act Certified by the Department of Homeland Security that securely stores critical information for use by campus personnel and first responders. The system replaces your three-ring binder, providing the most updated emergency response information quickly to all crisis response team members and first responders. The system can also be used for day-to-day campus security management, tracking of drills, incidents, training and certification.

Rapid Responder can be accessed via the Internet, installed on a laptop, stored encrypted on a USB drive or accessed via the iPad app. The system is fully browser-based featuring an easy-to-use navigation that rapidly displays campus-specific information in a layered hierarchy format allowing the user quick access in a time where seconds count.

PROTECT YOUR STUDENTS, STAFF & PROPERTY

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Whether a student brings a gun to school or there's a fire on campus, Rapid Responder displays everything from floor plans and emergency response plans to escape routes and student reunification with parents. Access census reports and locate areas with special needs students to ensure every student is located and evacuated safely.

Administration & Faculty Response Training

Your staff and faculty are your first line of defense in any crisis. Prepared Response offers resources which provide your staff and faculty with access to information on safety, security assessments, gang violence, bullying, liability concerns, ICS, NIMS and much more, so they have the training they need should a crisis arise.

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Rapid Responder can also be connected with most IP based cameras offering school staff and first responders live feeds viewing incidents as they happen and the ability to capture a still image.

"We have been looking for a way to provide first responders with more timely, accurate, and detailed information in the event of an emergency situation. Rapid Responder fills that need. Now when time is of the essence, our police, fire, and medical personnel will have immediate access to a wide range of critical information. Our students will be safer thanks to Rapid Responder."

Trevor Apple, Springs Valley School Corporation

CERTIFIED SAFETY ACT

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STATE REQUIREMENTS FOR SCHOOL SAFETY

Every state has a set of requirements for school safety which can include a yearly drill quota and reporting standards, and updated evacuation procedures and emergency plans. Rapid Responder provides one location that is easily accessed to document your state requirements, replacing your three-ring binder.

Connect your IP Camera into Rapid Responder

Drills

Documenting, tracking and remembering to perform drills becomes easier when using reminder alerts in Rapid Responder. Reminders can be created for upcoming drills and alerts set for past due drills to help ensure you stay on track for your state requirements.

Drill reports are easily created showing trends, when they were completed and the ability to compare how you measure in accordance with other sites in Rapid Responder.

Evacuations

Evacuation procedures to be used for your drills and during emergencies are easily stored, shared and updated in Rapid Responder allowing site personnel and first responders to access updated and cohesive documents creating a joint response.

Evacuation plans for your drills including foot traffic flow, alternate foot traffic routes and reunification points are all easily annotated in the system and once saved, immediately available for your emergency response team members. Documents can be downloaded and shared or shared via airdrop or email using the Rapid Responder iPad app.

Emergency Plans

Once you develop your emergency operating procedures and plans during the pre-plan tactical meeting phase of Rapid Responder Implementation, they are then securely stored and shared in Rapid Responder. Plans and procedures can include bomb threats, natural disasters, active shooter scenarios, chemical spills and more creating a single source of information for your emergency response team and first responders.

USER FRIENDLY INTERFACE

While Rapid Responder is an enterprise system storing over 380 data points of emergency response information, data is displayed in a hierarchy format, providing a simplified user interface. We provide online training during your impelmentation for both the Emergency Response Interface and the Administrative Interface of Rapid Responder providing you the knowledge base and tools needed to use the system. Updating your information is easily done including adding buildings, images, plans, contacts and more, organizing and providing information only a few clicks away during a time when seconds count.

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DHS SAFETY Act Certification is the most powerful liability protection available and certifies that Rapid Responder and its professional training and consulting services have been thoroughly reviewed and deemed effective.

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Demographic Challenges Facing Rural Schools:

Declining Enrollment and Growing Poverty

New York State Association of School Business Officials

Advancing the Business of Education

August 8, 2017

Introduction

Rural schools in New York face numerous challenges, including long-term declines in student enrollment and increasing levels of student poverty. Because these issues are linked with demographic trends in rural communities themselves, understanding their causes, consequences, and potential solutions requires looking beyond school district-level data. The first section of this report shows the magnitude of enrollment declines and changes in poverty rates, before considering how these trends affect rural schools. The second section looks at demographic trends in the general population to put school trends into context. The final section offers local and state-level proposals for how to address these challenges.

Demographic Trends in Rural Schools

Declining Enrollment

As can be seen in Figure 1, during the past two decades, the trend for both school districts overall and rural school districts in particular, has been gradually smaller increases in student enrollment and student population losses.

Figure 1. Enrollment Rate Changes, 1995-2015

Enrollment declines have affected almost all school districts in the state. The table in Figure 2 includes five-year and ten-year enrollment changes. Over the course of ten years, 89.3 percent of districts lost enrollment and 65.6 percent of districts saw enrollment declines of at least ten percent. Focusing in on districts with at least 1,000 students shows this is not an issue limited to small districts as these larger districts suffered similar rates of decline. Enrollment declines are omnipresent for rural districts. Over a decade, 96.7 percent of rural school districts had declining enrollment and 84.9 percent had drops of at least ten percent. After narrowing the focus to the five years between 2009-10 and 2014-15, rural school districts still suffered significant losses at much higher rates than other school districts.

The chart in Figure 3 shows ten-year enrollment declines in each region of the state, with the smallest declines in school districts in and around New York City. The maps in figures 4 and 5 show the five- and ten-year declines by school district.

Figure 2. Distribution of Five-Year and Ten-Year Enrollment Change

	Percent of Districts with Enrollment Declines Between 2004-05 and 2014-15	Percent of Districts with at least 10% Enrollment Declines Between 2004-05 and 2014-15	Percent of Districts with Enrollment Declines Between 2009-10 and 2014-15	Percent of Districts with at least 10% Enrollment Declines Between 2009-10 and 2014-15
All School Districts	89.3%	65.6%	86.6%	35.3%
School Districts with Enrollment of at least 1,000	86%	56.1%	85.2%	25.5%
All Rural School Districts	96.7%	84.9%	92.4%	51.8%

Figure 3. Ten-Year Enrollment Declines by Region, 2004-05 to 2014-15

Figure 4. Map of Population Changes in School Districts (10 Years)

Figure 5. Map of Population Changes in School Districts (5 Years)

Increasing Poverty

While enrollment is declining across New York school districts, poverty rates are increasing. Unlike the falling enrollment where rural schools are losing students at a much faster rate than non-rural schools, poverty rates are higher in non-rural schools. Though the gap has narrowed slightly, as seen in Figure 6, there is still a significant difference in poverty levels.

Poverty thresholds in the United States are quite restrictive, so Free- and Reduced-Price Lunch (FRPL) data can be used as a broader way of looking at financial distress among school students. Students can be eligible for reduced-priced lunches if their family incomes are at or below 185 percent of the poverty level. The FRPL rate in New York for 2013-15 in rural school districts was 48.3 percent, while for non-rural school districts it was 53.2 percent.

The combination of poverty and FRPL data show that a little more than one in every five schoolchildren in New York lives in poverty, while a little more than half of all school children face significant economic constraints at home.

Figure 6. Poverty Rate Among School-Age Children, 2003-2015

Impact on Rural Schools

At the district level, year-to-year enrollment fluctuations present significant staffing challenges. Districts resist hiring people just to lay them off the following year, so administrators must work carefully to balance staffing. Longer time frame enrollment declines are frequently addressed through retirement and attrition, though these are not long-term solutions (and increased longevity compounds the cost of retirees which can contribute to a district's fiscal stress). Declining enrollment may also put increasing strain on a district's fund balances as it attempts to weather the storm of declining enrollment.

Beyond the financial aspects, declining enrollments pose significant challenges to students. Some schools may have to cut back on valuable academic and enrichment opportunities, from Advanced Placement courses to music and sports programs, when they no longer have the student numbers needed for viability. Any potential reductions in college readiness preparation are incredibly serious. Decreasing enrollment can also increase students' sense of isolation as there are literally fewer peers for them to interact with.

The combination of declining enrollment and increasing poverty exacerbates these challenges. Aid formulas for poverty use an arbitrary weighting that fails to account for the challenges of concentrated poverty.

Demographic Trends in New York

General Population

Rural schools need to be understood within the context of overall statewide demographic trends. Looking at population growth in New York state shows that for a few years prior to the onset of the Great Recession, growth rates in urban and rural counties were closely related. Beginning in 2008, rural populations entered a period of sustained declines, while urban populations continued to grow, though their pace of growth slowed after 2011. Figure 7 shows the post-recession divergence.

Figure 7. New York Population Growth Rate, 2003-16

Figure 8 shows population trends at the county level between 2002 and 2016. The greater New York City metropolitan region, the Capital District, and the Rochester and Ithaca areas had the largest population increases. Large swaths of western New York, the Southern Tier, and the North Country suffered significant losses. More than half of New York counties, 54.8 percent, lost population in this time period, while 14.5 percent of counties had population declines of at least 5 percent.

Figure 8. Map of Population Change Between 2002 and 2016

As demonstrated by the comparison of urban and rural population growth in Figure 7 the regions had similar growth rates prior to the Great Recession followed by increasing divergence. Comparing change by region between 2002-11 and 2011-16 shows that all parts of the state, except for New York City, saw either declining growth or increasing decline. The North Country experienced the largest change, growing 2.4 percent in the first period and then declining 2.1 percent in the second.

Figure 9. Population Change Between 2002 and 2016

	Population Change 2002-16	Population Change 2002-2011	Population Change 2011-2016
Capital District	4.24%	3.81%	0.41%
Central Region	-0.01%	1.23%	-1.23%
Finger Lakes	0.35%	0.93%	-0.57%
Hudson Valley	4.75%	3.72%	0.99%
Long Island	2.07%	1.82%	0.25%
Mohawk Valley	-1.59%	0.51%	-2.09%
New York City	5.77%	2.63%	3.06%
North Country	-0.01%	2.44%	-2.39%
Southern Tier	-2.35%	-0.41%	-1.94%
Western Region	-3.23%	-2.41%	-0.83%

While growth rates differ across New York, another trend has been nearly universal: the state's population aged significantly between 2000 and 2016 and rural communities became, on average, even older than urban ones.

In 2000, 56.8 percent of New Yorkers were under 40 and 21.8 percent were 55 and older. By 2016, the share of New Yorkers under 40 fell to 51.9 percent, while the proportion of residents 55 and older grew to 28.4 percent.

Figure 10 shows the age distribution in rural and urban counties, where urban populations tended to be younger, while rural populations are disproportionately older.

Figure 10. Age Distribution in Rural and Urban Counties

	Rural – 2000	Rural – 2016	Urban 2000	Urban – 2016
Under 20	27.7%	23.0%	27.4%	23.8%
20-39	26.0%	24.3%	29.6%	28.4%
40-54	21.9%	19.3%	21.4%	19.8%
Over 55	24.4%	33.4%	21.6%	28.0%

The largest exception to this split was with children between 15 and 19. In 2000, this age group made up 7.9 percent of the rural population and 6.7 percent of the urban population. By 2016, the gap remained, even as the overall share of those 15-19 years old fell; 6.8 percent of rural and 6.2 percent of urban residents were in that age range. The most likely explanation for this gap is that after finishing high school, rural residents are more likely to leave their communities, whether for military service, further education, or employment opportunities. It also means that looking at middle and high school enrollment numbers in isolation of other trends can disguise the degree of aging in rural communities.

The third challenge facing rural communities is sharp increases in poverty. In 2000, poverty was more prevalent in urban counties, which had a poverty rate of 14.7 percent as compared with a poverty rate of 13.2 percent in rural counties. By 2015, while poverty grew for both areas, rural areas now suffered significantly higher levels of poverty. The rural poverty rate was 16.1 percent, while the urban poverty rate was 15.4 percent.

Policy Suggestions

At the district and BOCES level, addressing the challenges of declining enrollment and increasing poverty can best be met through increasing collaboration. There are examples of BOCES-wide leadership development and mentoring programs that have produced outstanding results. Partnerships between districts or with a BOCES could make college preparatory material available to more students; for example, expanding Advanced Placement opportunities or using distance learning. School districts can share sports teams or music programs, when their enrollment is not sufficient to support them on their own. Sharing services would let school districts take advantage of economies of scale and reduce fiscal stress. Finally, school districts could also gain from partnering with existing community agencies, like school-based health clinics.

The governor and legislature have signaled support for expanding pre-k and full day kindergarten opportunities. In the current fiscal climate, particularly with the constraint of the Tax Cap, it is not realistic for individual districts to aggressively expand these opportunities on their own, but with state support rural schools could move in this direction.

Other state level policies include improving school funding formulas, promoting mandate relief, and reducing barriers to regional collaboration. A better understanding of what it costs to educate students in poverty could help policymakers appropriately allocate funding. Improving the pupil weighting, along with incorporating more accurate data into the Foundation Aid formula and eliminating caps on the formulas used to calculate local resources, income, and wealth would yield a more valuable funding approach. More effective funding should be accompanied by mandate relief that frees districts from unnecessary burdens that strain their resources. NYSASBO supports legislation like the Shared Transportation Incentive, which would make regional collaboration easier.

Finally, there are policies that could strengthen rural schools by strengthening their communities. For example, addressing the digital divide through aggressive expansion of rural broadband would help school students academically and socially, while simultaneously boosting the local economy.

Notes on Sources and Methods:

School enrollment data uses BEDS-Day enrollment data from the New York State Education Department, available at: http://www.p12.nysed.gov/irs/statistics/enroll-n-staff/home.html

School districts are classified as rural or non-rural based on their Sparsity Factor in the 2017-17 enacted budget. Districts with a Sparsity Factor greater than zero are treated as rural, while those with a score of zero are classified as non-rural.

Student poverty data draws on Small Area Income & Poverty Estimates produced by the census department as well as Free- and Reduced-Price Lunch Data.

County level data on population, age, and poverty comes from the decennial US Census as well as annual estimates from the American Community Survey.

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